Procedures and Policies for Maintenance Institute have physical as well as IT Infrastructure that includes:

- 1. Classroom
- 2. Computer Lab
- 3. Library
- 4. Sports Equipments
- 5. Sports Ground etc.

a) The above facilities are to be maintained with the help of local gardeners as well as repairer professional on as is where basis is.

b) Similarly computers are to be looked after by computer professional on need basis.

c) The Building Maintenance shall also take care of on the need basis