

Academic Year: -2022-23

Notice

Date- 05/10/2022

All Teaching and Non-Teaching staff are hereby informed that a meeting will be held on Saturday, 11 Oct, 2022, at 11:30 AM in the NAAC Room. The purpose of this meeting is to constitute the College IQAC Committee as per UGC guidelines for the academic year 2022-23. Your attendance is highly requested.

Agenda

1. Item No 1. Confirmation of the meeting.
2. Item No 2. Review of Webinar (International Online) done in May
3. Item No 3. Data Collection for AQAR & SSR.
4. Item No 4. To Publish the International Journal.
5. Item No. 5: Initiatives proposed by IQAC
6. Item No. 6: - Discussion on Placement issues
7. Item No 7. Any other Issue with permission to chair.



S. P. Walvekar
Director

DIRECTOR

Institute of Management Science
Pimpri Bk. Tal-Khed, Dist. Pune

Meeting 1

Minutes of the Meeting of Internal Quality Assurance Cell

11th Oct, 2022
At 11.30 am

The meeting of the IQAC was held in the NAAC Room. The following Members were present:

Sr. No.	Name	Designation	Sign
1	Dr. Shubhangi Walvekar (Director)	Chairman	S.P. Walvekar
2	Shri. Shyamrao Deshmukh (Management Representative)	Member	Deshmukh
3	Mr. Machindra Bhujbal (Stakeholder Representative)	Member	Bhujbal
4	Mr. Sandesh Tilekar (Industrial Person)	Member	S. Tilekar
5	Mr. Rahul Thorat (Employer)	Member	Rahul Thorat
6	Mr. Indrajit Kulkarni (Student Representative)	Member	Indrajit Kulkarni
7	Mr. Rushikesh Gotarne (Alumni Representative)	Member	Rushikesh Gotarne
8	Shri. Dnyaneshwar Todkar (Local Society Representative)	Member	Dnyaneshwar Todkar
9	Mr. Kiran Pathare (Teachers Representative)	Member	Kiran Pathare
10	Prof. Anisha Landge (Teachers Representative)	Member	Anisha Landge
11	Prof. Satish Bhadale (Teachers Representative)	Member	Satish Bhadale
12	Smt. Ketaki Phase (Non-Teaching Representative)	Member	Ketaki Phase
13	Prof. Sonali Bhujbal	Coordinator	Sonali Bhujbal

Meeting begins with the welcome remark of the Director/Chairperson. The Director presented the agenda to be discussed in the meeting.

Item No 1. Confirmation of the meeting.

Resolution No. 1

The minutes of the last meeting held on 14th June 2022, were confirmed.

Item No 2. Review of Webinar (International Online) done in May

Resolution No.2

As recent international webinar was held in May a review on it taken in meeting for loopholes and the good things regarding it a speech by Prof. Sonali was given, in which some points related with technical gaps and the performers from Institute were lagging at some points the points were noted but found unsortable offline as some points were appear on immediate basis. But we have to remain alert about it those points were discussed in meeting. Other minor points were summarized, and discussed, with plans to schedule the next session as soon as possible for the coming years.

Item No. 3. Data Collection for AQAR & SSR.

Resolution No. 3

Key steps related to SSR (Self-Study Report) and AQAR (Annual Quality Assurance Report) updates were outlined. The status of AQAR and SSR updates was reviewed, and the collection of all relevant data was discussed. Key points and actions were agreed upon to ensure timely progress and effective data management for these updates. Other Committee meetings were planned with some rough points those should be confirmed in time.

Item No 4. To Publish the International Journal.

Resolution No. 3

Mr. Gangadhar A. Jadhav discussed plans for an International Journal Publication and encouraged participation from all members, either remotely or physically. The meeting focused on data collection, topic preparation, arrangement, and budget planning. Following the Director's guidance, work is to commence accordingly. The committee outlined the documentation process and contributions from the Institute. Future activities with collaborations from other organizations, firms, and institutions, both inbound and outbound, were also planned. This initiative aims to enhance academic and research opportunities through strategic partnerships.

Item No. 5: Initiatives proposed by IQAC

Sonali Bhujbal madam, Coordinator, IQAC presented initiatives taken by IQAC for quality sustenance and quality improvement. Initiatives taken are for developing standard formats / procedures developed were discussed. Formats discussed were

1. Annual Report 2021-22 (Revised)
2. Format for "Feedback from Stakeholders and Action taken Report"
3. Contents of Academic calendar
4. Result Analysis (Pro-forma A and B)
5. Feedback from industry
6. Impact analysis and feedback of students
7. Students feedback on Infrastructure and facilities

All the initiatives and formats prepared by IQAC were resolved and approved by committee.

Item No. 6: - Discussion on Placement issues

Prof. Kiran sir discussed about the raised issue of placement for the year which was raised by Prathmesh Kad as a student representative, as per every year we are referring the jobs in groups of students need to take follow up regarding that.

Item No. 7: -Some maintenance related issues were discussed with the permission of Chairperson.

Item No 8. Any other Issue with permission to chair.

Documentation and other matter have been checked and evaluated with the expert team related to AQAR and SSR preparation.

The meeting ended with the vote of thanks. The IQAC coordinator Miss. Sonali Bhujbal vote of thanks.

The meeting ended with the vote of thanks. The IQAC coordinator Miss. Sonali Bhujbal vote of thanks.

Coordinator, IQAC



S. P. Walvekar
Director & Chairperson, IQAC.
DIRECTOR
Institute of Management Science
Pimpri Bk. Tal-Khed, Dist. Pune

Action Taken Report

To implement the decision taken of the above-mentioned meeting of the IQAC, the following action were

- Meeting schedule confirmed and communicated to all participants.
- Webinar content and attendee feedback reviewed.
- Data collection process initiated as per timeline.
- Progress reviewed regarding editorial tasks and publication schedule.
- IQAC initiatives discussed and prioritized based on feasibility and impact.
- Action plans drafted for each initiative, including timelines and responsible parties.
- Strategies proposed to enhance placement opportunities for students.
- Additional agenda items discussed with permission from the chair.
- Decisions or actions taken recorded for follow-up.

This report, summarizing the discussed and planned activities, will be presented in the next IQAC meeting for approval and feedback.



S.P. Walvekar
DIRECTOR
Institute of Management Science
Pimpri Bk. Tal-Khed, Dist. Pune

Academic Year: -2022-23

Notice

Date- 08/03/2023

All the member of IQAC hereby informed that a meeting is scheduled for Saturday, 17th March 2023, at 12:00 PM in the NAAC Room. The purpose of this meeting is to constitute the college IQAC committee in accordance with UGC guidelines for the academic year 2022-23. Your attendance is kindly requested.

Agenda

1. Item No 1. Confirmation of the minutes of the last meeting.
2. Item No 2. To discuss about organization of International Seminar.
3. Item No 3. To discuss about budget of publication of Journal.
4. Item No 4. Any other matter with permission to chair.



S. p. Walvekar
Director

DIRECTOR
Institute of Management Science
Pimpri Bk. Tal-Khad, Dist. Pune

Meeting 2 Minutes of the Meeting of Internal Quality Assurance Cell

17th March 2023
At 12.00 am

The meeting of the IQAC was held in the NAAC Room. The following Members were present:

Sr. No.	Name	Designation	Sign
1	Dr. Shubhangi Walvekar (Director)	Chairman	S. P. Walvekar
2	Shri. Shyamrao Deshmukh (Management Representative)	Member	Deshmukh
3	Mr. Machindra Bhujbal (Stakeholder Representative)	Member	Bhujbal
4	Mr. Sandesh Tilekar (Industrial Person)	Member	Tilekar
5	Mr. Rahul Thorat (Employer)	Member	Rahul Thorat
6	Mr. Indrajit Kulkarni (Student Representative)	Member	Indrajit Kulkarni
7	Mr. Rushikesh Gotarne (Alumni Representative)	Member	Rushikesh Gotarne
8	Shri. Dnyaneshwar Todkar (Local Society Representative)	Member	Dnyaneshwar Todkar
9	Mr. Kiran Pathare (Teachers Representative)	Member	Kiran Pathare
10	Prof. Anisha Landge (Teachers Representative)	Member	Anisha Landge
11	Prof. Satish Bhadale (Teachers Representative)	Member	Satish Bhadale
12	Smt. Ketaki Phase (Non-Teaching Representative)	Member	Ketaki Phase
13	Prof. Sonali Bhujbal	Coordinator	Sonali Bhujbal

Meeting begins with the welcome remark of the Director/Chairperson. The Director presented the agenda to be discussed in the meeting.

Item No 1. Confirmation of the minutes of the last meeting.

Resolution No. 1

Confirmation of the meeting

The minutes of the last meeting held on 14th Nov 2022, were confirmed.

Item No 2. To discuss about organization of International Seminar.

Resolution No.2

We are planning to organize international webinars similar to our previous successful events, extending them to other countries in the upcoming years. Updates for SSR and AQAR have been meticulously gathered under the supervision of the chairperson, with input from all staff members. Detailed discussions have focused on the status of AQAR and SSR updates, ensuring comprehensive data collection and adherence to relevant points.

Item No 3. To discuss about budget of publication of Journal.

Resolution No. 3

In a recent meeting led by Mr. Gangadhar A. Jadhav, discussions centered on upcoming journals and budget planning for the academic year. Director Sir emphasized the need to initiate related work promptly based on these discussions.

Any other matter

Documentation and other matter have been checked and evaluated with the expert team related to AQAR and SSR preparation. As well as members discussed about the further infrastructural planning and maintenance related issues meanwhile.

The meeting ended with the vote of thanks

Coordinator, IQAC



S. P. Walvekar
Director & Chairperson, IQAC.

DIRECTOR
Institute of Management Science
Pimpri Bk. Tal-Khed, Dist. Pune

Action Taken Report

To implement the decision taken of the above-mentioned meeting of the IQAC, the following action were

- Conducted a comprehensive review of all AQAR and SSR documentation.
- Implemented recommendations from the expert team.
- Prioritized infrastructure projects and delegated maintenance responsibilities.
- Formulated a roadmap for future infrastructure developments and enhancements.
- Addressed ongoing infrastructure planning and maintenance concerns.
- Identified critical areas requiring immediate attention and long-term strategic planning.
- Allocated budget resources for academic and administrative activities.
- Planned financial resources for upcoming projects and initiatives.

This report is to be presented in the next IQAC meeting for its approval and feedback.



S. P. Walvekar
DIRECTOR
Institute of Management Science
Pimpri Bk. Tai-Khed, Dist. Pune

Academic Year: -2022-23

Notice

Date- 11/05/2023

All the member of IQAC hereby informed that a meeting will be convened on Saturday, 17th May 2023, at 11:00 AM in the NAAC Room. The purpose of the meeting is to constitute the college IQAC committee for the academic year 2022-23, in accordance with UGC guidelines. Your attendance is kindly requested.

Agenda

1. Item No 1. Confirmation of the minutes of the last meeting.
2. Item No 2. To discuss about the examination work.
3. Item No 3. To discuss about the admission process.
4. Item No 4. Initiation proposed by IQAC:
5. Item No 5. Any other matter with permission to chair.



S. P. Walkekar
Director

DIRECTOR
Institute of Management Science
Pimpri Bk. Tal-Khed, Dist. Pune

Meeting 3

Minutes of the Meeting of Internal Quality Assurance Cell

17th May, 2023
At 11.00 am

The meeting of the IQAC was held in the NAAC Room. The following Members were present:

Sr. No.	Name	Designation	Sign
1	Dr. Shubhangi Walvekar (Director)	Chairman	S.P. Walvekar
2	Shri. Shyamrao Deshmukh (Management Representative)	Member	Deshmukh
3	Mr. Machindra Bhujbal (Stakeholder Representative)	Member	Bhujbal
4	Mr. Sandesh Tilekar (Industrial Person)	Member	Tilekar
5	Mr. Rahul Thorat (Employer)	Member	Rahul Thorat
6	Mr. Indrajit Kulkarni (Student Representative)	Member	Indrajit Kulkarni
7	Mr. Rushikesh Gotarne (Alumni Representative)	Member	Rushikesh Gotarne
8	Shri. Dnyaneshwar Todkar (Local Society Representative)	Member	Dnyaneshwar Todkar
9	Mr. Kiran Pathare (Teachers Representative)	Member	Kiran Pathare
10	Prof. Anisha Landge (Teachers Representative)	Member	Anisha Landge
11	Prof. Satish Bhadale (Teachers Representative)	Member	Satish Bhadale
12	Smt. Ketaki Phase (Non-Teaching Representative)	Member	Ketaki Phase
13	Prof. Sonali Bhujbal	Coordinator	Sonali Bhujbal

Meeting begins with the welcome remark of the Director/Chairperson. The Director presented the agenda to be discussed in the meeting.

Item No 1. Confirmation of the minutes of the last meeting.

Resolution No. 1

Confirmation of the meeting

The minutes of the last meeting held on 08th Feb. 2023, were confirmed.

Item No 2. To discuss about the examination work.

Resolution No.2

Exam-related tasks have been completed, and discussions are now focused on awaiting results and managing ongoing admission processes. Documentation for both internal and external exams has been finalized with support from various committees. The director has reviewed and ensured compliance with all required processes, including updates for SSR and AQAR, overseen by the chairperson and staff members.

Item No 3. To discuss about the admission process.

Resolution No. 3

Director and management members, led by Mr. Gangadhar, deliberated on optimizing the admission process for MBA, focusing on exams like MHT CET and MAT. They emphasized comprehensive pre and post-guidance strategies to refine the admission policy effectively

Item No 4. Initiation proposed by IQAC:

Dr. Shubhangi madam proposed a restructuring and some updating in study circle in class all the members of IQAC unanimously approved for the same with improvement in Teaching and learning pedagogy for that upcoming FDP's online and offline (Online mostly) has being verified as a part of action taken

1. Class Study Circle
To rectify the last result of MBA students from which the class wise student's categorization should be form to sort out the fast and slow learners and schemes and some changes in it should be there for improvement in students results. Sonali madam replied for slow and fast learners including moderate learners' case that we had started some repeated session for the students for more understanding and revision type of learning for students.
2. Benchmarking of activities: - Summary sheets were under preparations by staff and in progress.
3. Technological issues discussions: - The range issue is discussed with some subscribers

Item No 4. Any other matter with permission to chair.

Methodologies to improve stakeholder's involvement (Alumni, Employers, Industry, Parents and others) Stakeholders' involvement plays very important and it's a challenge to search those stakeholders at remote place for Institution. Local peoples and other stakeholders are found helpful but all are having some limitations due to the under developing situation of it. We need to keep on trying suggested by the seniors.

Related with Alumni communication and better handshaking situation should be created and maintained for long time is discussed by seniors also. Database creation and increment in it has been discussed in meeting.

Strengthening teaching and learning and academic processes- As outcome basis system should be followed in the Institute with more and more awareness implementation policies should make to carry out all the things. Cost saving and cutting tactics should apply in every process.

Members discussed about the further infrastructural planning and maintenance related issues meanwhile.

The meeting ended with the vote of thanks

Coordinator, IQAC



S. P. Walvekar
Director & Chairperson, IQAC

DIRECTOR
Institute of Management Science
Pimpri Bk. Tal-Khed, Dist. Pune

Action Taken Report

To implement the decision taken of the above-mentioned meeting of the IQAC, the following action were.

- Exams have concluded, and everyone is eagerly awaiting the results.
- Documentation for both internal and external exams has been completed with assistance from other committees.
- Data collection for AQAR and SSR updates has been finalized, with relevant points discussed.
- The Director led discussions on admission process planning with guidance from management members.
- Further discussions among members focused on infrastructural planning and maintenance issues.

This report is to be presented in the next IQAC meeting for its approval and feedback.



S. P. Walvekar

DIRECTOR

Institute of Management Science
Pimpri Bk. Tal-Khed, Dist. Pune

Academic Year: -2022-23

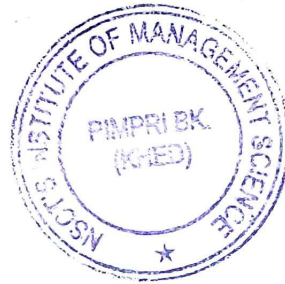
Notice

Date- 07/06/2023

All the member of IQAC hereby informed that, a meeting will be held on Saturday, 12th June 2023 at 11.30 am.in the NAAC Room to constitute the college IQAC committee as per the UGC guidelines for the academic year 2022-23. All are requested to attend.

Agenda

1. Item No 1. Confirmation of the minutes of the last meeting.
2. Item No 2. To discuss about MBA New Admission Process.
3. Item No 3. To discuss about budget new academic year 2024-25.
4. Item No 4 To discuss the examination result.
5. Item No5. Any other matter with permission to chair.



S. P. Walvekar
Director

DIRECTOR
Institute of Management Science
Pimpri Bk. Tal-Khed. Dist. Pune

10501

Meeting 4 Minutes if the Meeting of Internal Quality Assurance Cell

12th June, 2023
At 11.30 am

The meeting of the IQAC was held in the NAAC Room. The following Members were present:

Sr. No.	Name	Designation	Sign
1	Dr. Shubhangi Walvekar (Director)	Chairman	S.P. Walvekar
2	Shri. Shyamrao Deshmukh (Management Representative)	Member	Deshmukh
3	Mr. Machindra Bhujbal (Stakeholder Representative)	Member	Bhujbal
4	Mr. Sandesh Tilekar (Industrial Person)	Member	Tilekar
5	Mr. Rahul Thorat (Employer)	Member	Thorat
6	Mr. Indrajit Kulkarni (Student Representative)	Member	Kulkarni
7	Mr. Rushikesh Gotarne (Alumni Representative)	Member	Gotarne
8	Shri. Dnyaneshwar Todkar (Local Society Representative)	Member	Todkar
9	Mr. Kiran Pathare (Teachers Representative)	Member	Pathare
10	Prof. Anisha Landge (Teachers Representative)	Member	Landge
11	Prof. Satish Bhadale (Teachers Representative)	Member	Bhadale
12	Smt. Ketaki Phase (Non-Teaching Representative)	Member	Phase
13	Prof. Sonali Bhujbal	Coordinator	Bhujbal

Meeting begins with the welcome remark of the Director/Chairperson. The Director presented the agenda to be discussed in the meeting.

Item No 1. Confirmation of the minutes of the last meeting.

Resolution No. 1

Confirmation of the meeting

The minutes of the last meeting held on 17th May 2023, were confirmed.

Item No 2. To discuss about MBA New Admission Process.

Resolution No.2

A detailed discussion ensued regarding the current MBA admission process and proposed improvements. Various suggestions were put forward, including the adoption of a more holistic evaluation approach and enhancing transparency.

Item No 3. To discuss about budget new academic year 2023-24.

Resolution No. 3

The proposed budget for the upcoming academic year was presented and discussed. It was decided to make adjustments based on the feedback received and prepare a revised budget for approval.

Item No 4 To discuss the examination result.

Resolution No. 4

The examination results were presented and analyzed. Action points were outlined to address any concerns raised by the results.

Item No5. Any other matter with permission to chair.

Any other matter

Members raised additional points related to faculty development programs and student feedback mechanisms. These matters were noted for further discussion in subsequent meetings.

The meeting ended with the vote of thanks

Coordinator, IQAC



S. P. Walvekar
Director & Chairperson, IQAC.
Institute of Management Science
Pimpri Bk. Tal-Khed, Dist. Pune

Action Taken Report

To implement the decision taken of the above-mentioned meeting of the IQAC, the following action were

- Conduct a stakeholder survey to gather feedback on the proposed changes to the MBA admission process.
- Revise the budget proposal based on discussions and present it for final approval.
- Implement corrective measures to address specific issues highlighted by examination results.
- Schedule a follow-up meeting to discuss faculty development programs and student feedback mechanisms.

This report is to be presented in the next IQAC meeting for its approval and feedback.



S. P. Walvekar

DIRECTOR

Institute of Management Science
Pimpri Bk. Tal-Khed, Dist.Pune