



Nav- Sahyadri Charitable Trust's  
Institute of Management Science, Pimpri Bk.)

(Approved by AICTE. Recognized by Govt. Of Maharashtra & Affiliated to Savitribai Phule Pune University)

'NAAC Accredited Grade B<sup>+</sup>'

Website: - [www.imspimpri.com](http://www.imspimpri.com)

Email: - [imspimpri2017@gmail.com](mailto:imspimpri2017@gmail.com)

Tel No.: 9172223984/9172223985.

**Academic Year: -2023-24**

**Notice**

Date- 05/07/2023

All the members of Teaching and Non-Teaching staff are hereby informed that, a meeting will be held on Saturday, 12<sup>th</sup> July 2023 at 11.30am.in the NAAC Room to constitute the college IQAC committee as per the UGC guidelines for the academic year 2023-24. All are requested to attend.

**Agenda**

1. Item No 1. Confirmation of the meeting
2. Item No 2. Discussion & Finalization of "Academic Calendar".
3. Item No 3. Discussion on "Benchmarks' & "MOU's'
4. Item No 4. Planning of students Internship programs planning of students Internship programs
5. Item No 5. Status of MBA 1<sup>st</sup> year admission.
6. Item No 6. Any other point to be discussed with the permission of the chair.

  
**IQAC Coordinator**



  
**Director**  
**DIRECTOR**  
Institute of Management Science  
Pimpri Bk. Tal-Khed, Dist.Pune

**Address: - Payeet Road, Pimpri Bk, Tal - Khed, Dist- 410 501.**



## Minutes of the Meeting of Internal Quality Assurance Cell

12<sup>th</sup> July, 2023

At 11.00 am

The meeting of the IQAC was held through hybrid mode i.e. offline mode.  
The Members present were as:

Sr. No	Name	Designation	Sign
1	Dr. Shubhangi Walvekar	(Director)Chairperson	S. P. Walvekar
2	Prof. Anisha Landge	Member Teaching Representative	Anisha Landge
3	Dr. Firoj Khan	Member Teaching Representative	Firoj Khan
4	Prof. Kiran Pathare	Member Teaching Representative	Kiran Pathare
5	Mr. J.A Jadhav	Member Management Representative	J.A Jadhav
6	Smt. Ketki Phase	Member Admin Representative	Ketki Phase
7	Shri. Dnyaneshwar Todkar	Member Local Representative	Dnyaneshwar Todkar
8	Mr. Sahil Kalmbe	Member Student Representative	Sahil Kalmbe
9	Mr. Prathmesh Butte	Member Alumni Representative	Prathmesh Butte
10	Mr. Shyamrao Deshmukh	Member Industrialist Representative	Shyamrao Deshmukh
11	Prof. Sonali Bhujbal	IQAC Coordinator	Sonali Bhujbal

Meeting begins with the welcome remark of the Director/Chairperson. The Director presented the agenda to be discussed in the meeting.

### Resolution No. 1 Confirmation of the meeting

The minutes of the last meeting held on 7<sup>th</sup> June 2023, were confirmed.

### Resolution No.2 Discussion & Finalization of the Academic Calendar.

#### **Points:**

- Reviewed proposed dates for the academic year, including start and end dates, holidays, and examination periods.

#### **Outcome:**

- The academic calendar was finalized for AY 2023-24.
- Distribution to faculty and students will occur by 28 July 2023.

### Resolution No. 3 Discussion on Benchmarks & MOUs.

**Point:** Current academic performance benchmarks were evaluated. Reviewed existing Memoranda of Understanding (MOUs) and potential new partnerships.

#### **Outcome:**

- Benchmarks will be updated based on recent data.
- A committee was formed to pursue new MOU opportunities, led by [Name].



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**Resolution No. 4 Planning of Students' Internship Programs**

Dr. Firoj Khan a record from training and placement department, a list of industries offering internships to our students, as well as the number of students who have taken advantage of the internships.

**Resolution No. 5. Status of MBA 1st year admission.**

All the MBA admissions took place appropriately and the respective classes also started as per timetable and academic calendar.

  
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## Action Taken Report

- The meeting was confirmed and commenced on time.
- The academic calendar for academic year 2023-24 was finalized, including key dates and holidays. Distribution to stakeholders is scheduled by deadline.
- Benchmarks will be updated based on performance data.
- A student feedback session is set for the timeline

This report is to be presented in the next IQAC meeting for its approval and feedback.



S. P. Walvekar  
DIRECTOR  
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**Academic Year: -2023-24**

**Notice**

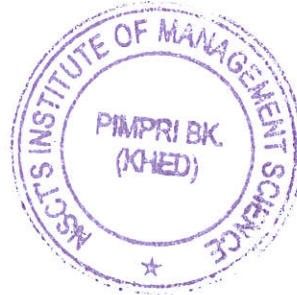
Date- 7/10/2023

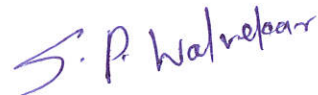
All the members of Teaching and Non-Teaching staff are hereby informed that, a meeting will be held on Saturday, 12<sup>th</sup> November, 2023 at 11.30am.in the NAAC Room to constitute the college IQAC committee as per the UGC guidelines for the academic year 2023-24. All are requested to attend.

**Agenda**

1. Finalization of the minutes of the last meeting
2. Review of Academic Activities.
3. Review of Research Activities.
4. Discuss about Faculty development programs.
5. Customer satisfaction, review of feedback from the stake holders i.e. Students, Alumni.
6. Industry institute interaction and quality improvement.
7. Any other point with permission of Chair.

  
IQAC Coordinator



  
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institute of Management Science  
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## Minutes of the Meeting of Internal Quality Assurance Cell

12th November, 2023

At 11.30 am

The meeting of the IQAC was held through hybrid mode i.e. offline mode.  
The Members present were as:

Sr. No	Name	Designation	Sign
1	Dr. Shubhangi Walvekar	(Director)Chairperson	S.P. Walvekar
2	Prof. Anisha Landge	Member Teaching Representative	Anisha
3	Dr. Firoj Khan	Member Teaching Representative	Firoj
4	Prof. Kiran Pathare	Member Teaching Representative	Kiran Pathare
5	Mr. J.A Jadhav	Member Management Representative	J.A Jadhav
6	Smt. Ketki Phase	Member Admin Representative	Ketki Phase
7	Shri. Dnyaneshwar Todkar	Member Local Representative	Dnyaneshwar
8	Mr. Sahil Kalmbe	Member Student Representative	Sahil Kalmbe
9	Mr. Prathmesh Butte	Member Alumni Representative	Prathmesh Butte
10	Mr. Shyamrao Deshmukh	Member Industrialist Representative	Shyamrao Deshmukh
11	Prof. Sonali Bhujbal	IQAC Coordinator	Sonali Bhujbal

Meeting begins with the welcome remark of the Director/Chairperson. The Director presented the agenda to be discussed in the meeting.

### Resolution No. Finalization of the minutes of the last meeting

The minutes of the last meeting held on 12<sup>th</sup> July 2023, were confirmed.

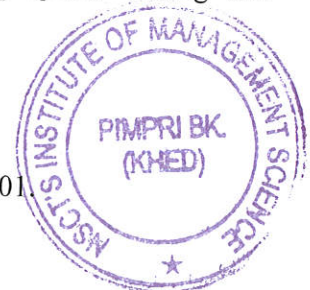
### Resolution No. 2 Review of Academic Activities.

Prof. Kiran Pathare presented the academic review of 2023-24 which includes detail result analysis of department, placement activities, department activities and emphasized the need for an improvement process carried out in phases:

- Strategic Planning.
- Implementation.
- Review & Next action plan.

### Resolution No. 3 Review of Research Activities.

Dr. Firoj Khan, has discussed research activities, noting that publication rates had not improved significantly. He suggested planning and conducting FDPs on research proposal writing and highlighted challenges in consultancy.





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**Resolution No. 3 Discussion on Faculty Development Programs.**

Staff Training done in previous semester and activities planned in each department were presented by HODs and suggestions were given by the members.

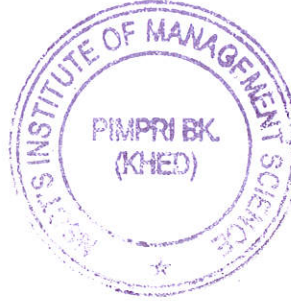
**Resolution No. 4 Customer Satisfaction and Feedback Review**

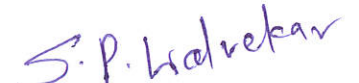
- Feedback from students and alumni presented.
- Areas of improvement identified for better satisfaction.

**Resolution No 5 Industry-Institute Interaction and Quality Improvement**

- Current partnerships with industries discussed.
- Strategies for enhancing collaboration outlined.

  
IQAC Coordinator



  
Director

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## Action Taken Report

- Evaluate student engagement and retention rates.
- Discuss the current academic performance and course offerings.
- Overview of ongoing research projects and funding status.
- Identify areas for potential collaboration and funding opportunities.
- Review current faculty development initiatives.
- Gather feedback on their effectiveness and areas for improvement.
- Discuss strategies for enhancing stakeholder engagement.
- Review current partnerships with industry and their outcomes.

*Surbal*  
IQAC Coordinator



*S. P. Walvekar*  
Director  
DIRECTOR  
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**Academic Year: -2023-24**

**Notice**

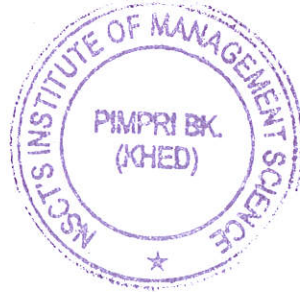
**Date: 15/01/2024**

All the members of Teaching and Non-Teaching staff are hereby informed that, a meeting will be held on Saturday, 22 January 2024 at 11.00am.in the NAAC Room to constitute the college IQAC committee as per the UGC guidelines for the academic year 2023-24. All are requested to attend.

**Agenda**

1. Confirmation of the meeting.
2. Plan for next term.
3. To Plan for SPPU exam & internal.
4. To review SIP status of MBA students and project for MCA students.
5. To review the status of Government scholarship.
6. To Plan Workshop on PO CO attainment.
7. To discuss any other matter with the permission of the Chair.

  
IQAC Coordinator



  
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## Minutes of the Meeting of Internal Quality Assurance Cell

22<sup>th</sup> April, 2024

At 11.00 am

The meeting of the IQAC was held through hybrid mode i.e. offline mode.  
The Members present were as:

Sr. No	Name	Designation	Sign
1	Dr. Shubhangi Walvekar	(Director)Chairperson	S.P. Walvekar
2	Prof. Anisha Landge	Member Teaching Representative	Anisha Landge
3	Dr. Firoj Khan	Member Teaching Representative	Firoj Khan
4	Prof. Kiran Pathare	Member Teaching Representative	Kiran Pathare
5	Mr. J.A Jadhav	Member Management Representative	Jadhav
6	Smt. Ketki Phase	Member Admin Representative	Ketki Phase
7	Shri. Dnyaneshwar Todkar	Member Local Representative	Todkar
8	Mr. Sahil Kalmbe	Member Student Representative	Sahil Kalmbe
9	Mr. Prathmesh Butte	Member Alumni Representative	Prathmesh Butte
10	Mr. Shyamrao Deshmukh	Member Industrialist Representative	Shyamrao Deshmukh
11	Prof. Sonali Bhujbal	IQAC Coordinator	Sonali Bhujbal

Meeting begins with the welcome remark of the Director/Chairperson. The Director presented the agenda to be discussed in the meeting.

### **Resolution No.1 Confirmation of the meeting.**

The minutes of the last meeting held on 12<sup>th</sup> November, 2023, were confirmed.

### **Resolution No 2. Plan for next term.**

Prof. Anisha Landge discussed the preliminary plan for the upcoming term. Inputs were taken from faculty members on course offerings and scheduling. It was decided to refine the plan and communicate it well in advance smooth conduct of MBA next term

### **Resolution No 3. To Plan for SPPU Exam & Internal.**

The plan for upcoming SPPU and internal exam. Timelines and logistics discussed for smooth conduct of the exam. Detailed schedule and guidelines to be circulated among faculty.



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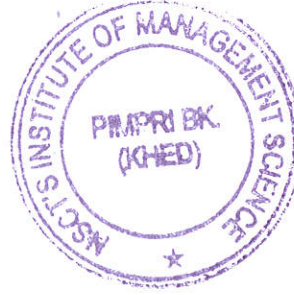
Tel No.: 9172223984/9172223985.

**Resolution No 4. To review SIP status of MBA students and project for MBA students.**

Prof. Sonali Bhujbal shared updates on the internal SIP review process. SIP guides Identified areas of improvement and addressed concerns. It was decided to take necessarily follow up with MBA students for timely completion of the SIP process.

**Resolution No 5.** To discuss any other matter with the permission of the Chair.  
No matter was discussed

**IQAC Coordinator**



**Director**

**DIRECTOR**

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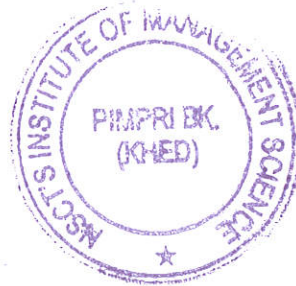
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## Action Taken Report

- University Exam form filling process start.
- MBA II & IV Semester started.
- Internal exam has been scheduled.
- Student SIP Preparation ongoing.

  
IQAC Coordinator



  
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**Academic Year: -2023-24**

**Notice**

**Date:12/04/2024**

All the members of Teaching and Non-Teaching staff are hereby informed that, a meeting will be held on Saturday, 20<sup>th</sup> April, 2024 at 11.00am.in the NAAC Room to constitute the college IQAC committee as per the UGC guidelines for the academic year 2023-24. All are requested to attend.

**Agenda**

1. Confirmation of the meeting.
2. To plan new Value-Added Course for MBA students
3. To review the status of Government scholarship.
4. Plan for industry visit for faculty members of MBA
5. To Plan for Program, exit survey for MBA programs

  
IQAC Coordinator



  
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## Minutes if the Meeting of Internal Quality Assurance Cell

20<sup>th</sup> April, 2024  
At 11.00 am

The meeting of the IQAC was held through hybrid mode i.e. offline mode.  
The Members present were as:

Sr. No	Name	Designation	Sign
1	Dr. Shubhangi Walvekar	(Director)Chairperson	S.P. Walvekar
2	Prof. Anisha Landge	Member Teaching Representative	Anisha
3	Dr. Firoj Khan	Member Teaching Representative	Firoj
4	Prof. Kiran Pathare	Member Teaching Representative	K Pathare
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10	Mr. Shyamrao Deshmukh	Member Industrialist Representative	Deshmukh
11	Prof. Sonali Bhujbal	IQAC Coordinator	Sonali

Meeting begins with the welcome remark of the Director/Chairperson. The Director presented the agenda to be discussed in the meeting.

### **Resolution No.1 Confirmation of the meeting.**

The minutes of the last meeting held on 22th January,2024 were confirmed.

### **Resolution No 2. To plan new Value-Added Course for MBA students**

The MBA student representative presented the need for introducing a value-added course on Personality Development for MBA students. Members discussed the relevance and potential benefits of the course for students' skill development and agreed to further refine the course outline and obtain feedback from the faculty before finalizing the implementation plan.

### **Resolution No 3. To review the status of Government scholarship.**

Discussion on the pending process of completing the government scholarship was identified and deadline was set for timely completion of the process. It was decided to take a follow up on pending documentation and submissions.





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**Resolution No 4.** Prof. Kiran Pathare shared potential dates and industries for visits in Emcure Pvt Ltd. Discussion was done on the relevance and learning outcomes of proposed visits. The schedule was finalized & proceeded to obtain necessary permissions.

**Resolution No 5. To Plan for Program, exit survey for MBA programs**

Prof. Sonali Bhujbal proposed a plan for conducting program exit surveys to gather feedback from outgoing students. She discussed the survey questionnaire, methodology, and intended use of the collected data. Members agreed to finalize the survey plan and communicate it to students before the end of the academic term.

  
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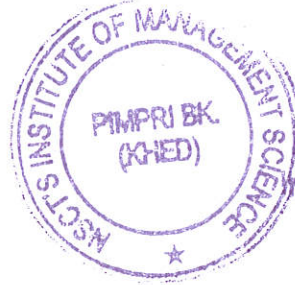
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## Action Taken Report

- Assigned a team to research industry needs.
- Reviewed current status and challenges.
- Agreed to follow up with relevant authorities.
- Student SIP Preparation ongoing.
- Assigned responsibilities for coordination.
- Discussed the timeline for implementation and reporting.

**IQAC Coordinator**



**Director**

**DIRECTOR**

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